

**MINUTES
LONG RANGE PLANNING COMMITTEE**

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

December 9, 1996

The Long Range Planning Committee of the University of Southern Indiana Board of Trustees met on December 9, 1996, in Room 101B of the Wright Administration Building. In attendance were Trustees Bruce Baker, Nicole Cable, and Louise Bruce. Trustee Tom McKenna attended via conference call. Also in attendance were Vice President for Business Affairs Richard Schmidt, Vice President for Student Affairs John Byrd, Vice President for Academic Affairs Robert Reid, and Assistant Physical Plant Director Miles Mann.

In the absence of chairman Harolyn Torain, Bruce Baker called the meeting to order at 10:00 a.m.

The Committee reviewed the Proposals for Architectural and Engineering Services for Student Housing Planning (Attachment 1). The following firms were selected to continue in the selection process and will be invited to interview with the Committee:

Jack R. Kinkel and Son Architects, P.C. of Evansville, Indiana
Odle McGuire and Shook Corporation of Bloomington, Indiana
Ratio Architects, Inc. of Indianapolis
Solomon Cordwell Buenz & Associates Inc. of Chicago, Illinois
Woollen, Molzan and Partners of Indianapolis, Indiana

Mr. Schmidt reported on the potential lease of the former Olympus Gym property in the University Shopping Center and distributed a budget projection for a proposed student fitness center (Attachment 2).

There being no further business, the meeting adjourned at 11:05 a.m.

Architectural and Engineering Service
 for Student Housing Planning
 Experience Matrix

Page 1 of 3

Project Team
 and Client

	Housing/Residential Projects	Housing Planning Services	New Residence Halls	University Apartments	Private Apartments	Condominiums/Townhouse	Renovation of Residence Halls	Other	Year Performed	Size of Project
Edmund L. Hafer										
Independence Square - Deaconess Hosp.							●			
Riverfront Condominium					●					38 Apartments
Goody, Clancy, & Assoc.										
Harvard University							●			16 Dormitories
Tent City, Boston				●						269 units
University Park, MIT				●						
Harbor Point, Boston				●						1280 Families
DeWolfe St., Harvard	●		●							80 units
Langham Court, Boston				●						
Interdesign Group, Inc.										
Baker Hall, Huntington College		●							1982	100 Students
Roush Hall, Huntington College		●								132 Students
Wright Hall, Huntington College		●							1987	142 Students
Marquette Manor, Indianapolis							●		1995	50 Apartments
Friends Fellowship Retirement Community							●		1993	18 units
Jack R. Kinkel and Son										
Powell Residence Hall, U of E		●							1993	118 Students
Shroeder Residence Hall, U of E		●							1995	160 Students
Bell Manor East, Evansville					●				1970	99 units
Lamson & Condon, Inc.										
Phi Kappa Phi, IU.							●		1990	
Westin Hotel, Indianapolis							●		1988	570 rooms
Raddison Plaza, Indianapolis							●		1984	350 rooms
Studio Plus Suite, Indianapolis							●		1990	
Harriman Associates										
St. Joseph's College		●								12,000 s.f.
Mills-Wallace & Associates										
North Park Apts.				●					1969	102 units
Buena Vista Apts.				●					1972	50 units
Lees Inn							●		1989	
Super 8 Motel							●		1988	

Selection of
 Architectural and Engineering Service
 for Student Housing Planning

	EL Hafer	Goody, Clancy	Interdesign	Jack Kinkel	Lamson, Condon	NHDKM	Odle, McGuire, Shook	Ratio Veazy, Parrot, Shoulders	Schmidt	Solomon, Cordwell, Buenz	Mills-Wallace
Woollen, Molzan											
Mills-Wallace											
Solomon, Cordwell, Buenz											
Schmidt											
Ratio Veazy, Parrot, Shoulders											
Odle, McGuire, Shook											
NHDKM											
Lamson, Condon											
Jack Kinkel											
Interdesign											

Ranking

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____

No. of Arrows

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____

- EL Hafer/S.C.
- Interdesign
- Kinkel
- Lamson-Condon
- NHDKM
- OMS
- Ratio/MPS
- Schmidt
- SCB
- Mills-Wallace
- Woollen Molzan

FITNESS CENTER BUDGET PROJECTIONS			
Account #:	Account Title	Jan., 1997 through June 30,	
		1997	July, 1997
EXPENSES:			
1400	Salaries & benefits	15,900.00	60,636.00
	Aerobics instructors	5,060.00	10,320.00
	TOTAL	20,960.00	70,956.00
1910	Student wages	4,050.00	10,815.00
	TOTAL	4,050.00	10,815.00
3310	Travel	0.00	600.00
	In State		
	Out of State		
	TOTAL	0.00	600.00
3510	Postage	25.00	100.00
	TOTAL	25.00	100.00
3610	Telephone services (2 phones)	350.00	672.00
	TOTAL	350.00	672.00
3710	Printing	500.00	700.00
	TOTAL	500.00	700.00
3820	Promotional/Advertising	500.00	500.00
	TOTAL	500.00	500.00
3870	Subscriptions	30.00	100.00
	TOTAL	30.00	100.00
3910	Miscellaneous services	400.00	3,000.00
	Custodial/Janitorial service	6,000.00	12,000.00
	TOTAL	6,400.00	15,000.00
4110	Educational/Office Equipment		
	Office supplies	200.00	400.00
	Training materials	50.00	100.00
	Medical supplies	200.00	100.00
	Uniforms	200.00	200.00
	Routine maintenance:	300.00	200.00
	(materials) tool kit		
	household & laundry		
	cleaning equipment		
	Banners	300.00	300.00
	TOTAL	1,250.00	1,300.00

Account #:	Account Title	Jan., 1997 through June 30,	
		1997	July, 1997
EXPENSES:			
5110	Facilities rental:		
	Building rental	56,000.00	56,000.00
	Water	475.00	950.00
	Sewer	475.00	950.00
	Electric	5,750.00	11,500.00
	Gas	2,750.00	5,500.00
	Trash	360.00	720.00
	TOTAL	65,810.00	75,620.00
7110	Office repair - general		
	TOTAL	0.00	0.00
7111	Maintenance Contracts:		
	Equipment repair	0.00	2,200.00
	Computer repair	0.00	300.00
	TOTAL	0.00	2,500.00
	GRAND TOTAL RECURRING COST	99,875.00	178,863.00
8110	Capital expense:		
	Fitness equipment	100,000.00	25,000.00
	Sound system	1,500.00	
	Software	0.00	500.00
	2 TVs & VCRs	0.00	800.00
	Computers	2,200.00	0.00
	Furnishings	0.00	5,000.00
	GRAND TOTAL CAPITAL EXPENSE	103,700.00	31,300.00